

Fine Arts Center of Kershaw County Rental Policies

Thank you for your interest in the Fine Arts Center of Kershaw County. For further information please contact the Fine Arts Center Facility Manager at (803) 425-7676 ext 300 or www.fineartscenter.org.

When renting the facility, rate begins from the time staff/custodian opens the facility until it is vacated. The renter and all materials must be removed from the space in order for staff/custodian to lock the building. If the building is opened or closed outside of regular business hours, an hourly staff rate may be incurred.

The Fine Arts Center of Kershaw County is a 501(c)(3) and cannot host events that will conflict with our nonprofit status. We reserve the right to rent at our discretion.

Bassett Building/Wood Auditorium Rentals:

Bassett Building and Wood Auditorium rentals require FAC staff on site for the duration of the rental. Rentals outside of regular business hours are subject to an hourly staff rate.

Wood Auditorium pricing does not include any audio/lighting. If your event requires lighting or sound then the rental must be approved by the FAC Technical Manager prior to booking. Please see the FAC Facility Manager for contact information.

The Wood Auditorium can safely accommodate 284 people. Occupancy by more than 284 person is unlawful and subject to immediate cancellation of your event. No food or drink is allowed inside of Wood Auditorium.

Due to the *extremely* limited availability of Wood Auditorium, rentals may be required to pay in full to reserve the space.

Douglas Reed House Rentals:

The Douglas Reed House is not available for lease in the months of February and December.

The Douglas Reed House can accommodate approximately 50-60 seated guests or 80-100 standing guests.

The Douglas Reed House is a historic site. No dancing is allowed inside the house. Furniture and decor must remain in its original location.

The Jim and Pat Watts Performing Arts Wing Rentals:

The Performing Arts Wing is a flexible space that can be used for both small performances and small receptions. The PAW can accommodate approximately 100 seated guests in a performance arrangement and approximately 60 seated guests in a reception arrangement.

Music or Dance Studio Rentals:

The Music Studio is appropriate for small music recitals or meetings of less than 40 people.

The Dance Studio is appropriate for dance rehearsals only.

No food or beverages are allowed in the studios.

Tables and Chair Rentals:

The Fine Arts Center has 100 folding black chairs, 12 round tables and 14 rectangular tables available for a \$50 rental fee. We will have chairs and tables set up in your rental space prior to your arrival.

We do not rent linens or tents.